

**LOWER NAZARETH TOWNSHIP
BOARD OF SUPERVISORS
MINUTES
April 8, 2026**

The Lower Nazareth Township Board of Supervisors held a public meeting on Wednesday, April 8, 2026, Vice Chairman Boucher called the meeting to order at 7:07PM.

Present were:

Martin J. Boucher	-	Vice-Chairman	Gary Asteak	-	Solicitor
Stephen A. Brown	-	Supervisor	Justin Coyle	-	Engineer
Nancy A. Teague	-	Supervisor	Lori A. Stauffer	-	Manager
James S. Pennington	-	Supervisor	Tammi Dravec	-	Secretary/Treasurer

Agenda Amendment and Approval

L Stauffer requested to add the Werner Trucking settlement agreement under Manager's Report. N. Teague made a motion to approve the amended agenda. J. Pennington seconded. Motion passed (4-0).

Approval of Minutes

The meeting minutes of March 25th were submitted for review and approval. J. Pennington made a motion to approve the minutes as submitted. S. Brown seconded. Motion passed (4-0).

Reports

The Hecktown Fire Incident Report for March was presented and is available on the website.

Supervisor's Comments

Open Space Preservation – S. Brown reported that the EAC meets on Monday.

Parks and Recreation – S. Brown reported that the Egg Hunt had a great turnout with lots of happy children. He thanked businesses for their donations and staff for all their hard work making this event a success.

Library News – N. Teague had nothing to report.

CRPC / HVFC – M. Boucher reported that the CRPC meeting is at the end of month. He noted the HVFC meeting was this week by he was unable to attend.

COG – J. Pennington nothing to report

Subdivision and Land Development

Lehigh Valley Underground Contractor Yard/Office – Improvements Agreement – L. Stauffer presented the agreement for the approved plan. S. Brown made a motion to authorize execution of the agreement. J. Pennington seconded. Motion passed (4-0).

Storhouse-Nazareth Pike – 281 Nazareth Pike Self Storage - Improvements Agreement – L. Stauffer presented the agreement for the approved plan. N. Teague made a motion to authorize execution of the agreement. S. Brown seconded. Motion passed (4-0).

Storhouse-Nazareth Pike – 173 Nazareth Pike Self Storage - Improvements Agreement – L. Stauffer presented the agreement for the approved plan. J. Pennington made a motion to authorize execution of the agreement. N. Teague seconded. Motion passed (4-0).

Storhouse-Nazareth Pike – Holding Tank Agreement – L. Stauffer presented an agreement for the holding tank for the Storhouse-Nazareth Pike project. J. Pennington made a motion to authorize execution of the agreement. S. Brown seconded. Motion passed (4-0).

Solicitor’s Report - Nothing to report.

Engineer’s Report

Butztown Road – J. Coyle reported that all utility lines and poles have been moved. He noted that they will begin mobilizing and continuing work on May 4th. The project should be wrapped up in about 4-6 weeks for completion in mid-June.

Township Line Road – J. Coyle reported this project will go out to bid on April 21st with bids due on May 19th.

Splash Pad Concrete Project – J. Coyle reported that the pre-construction meeting is on April 10th.

MS4 Audit – J. Coyle reported that this week DEP is making rounds conducting a MS4 audit.

Manager’s Report

Zoning Hearing Board Member Appointment – The Board tabled this matter due to A. Templeton’s absence. They will revisit at the April 22nd meeting.

Time Extension Report – L. Stauffer presented a report of the time extensions accepted.

Werner Trucking – Settlement Proposal – L. Stauffer explained this is the settlement proposal for traffic signal damages at the Walmart shopping plaza due to a tractor trailer accident in October 2025. The repairs were extensive, costing \$100,000. The Township set up our generator to operate the light on flashing for the 154 days; requiring public works crews to refill the generator twice a day. We invoiced Werner for the repairs, use of the generator, and employee time. Werner has offered a settlement of \$138,000. L. Stauffer said she is comfortable with the settlement amount as it covers the repairs and

public work's time and equipment usage. J. Pennington made a motion to accept the offer and execute the agreement. N. Teague seconded. Motion passed (4-0).

Payment of the Bills

N. Teague made a motion to pay the bills as presented. J. Pennington seconded. Motion passed (4-0).

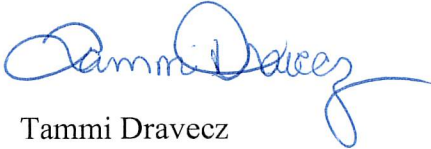
Courtesy of the Floor

Andrew Miklos asked for an update on the timing of the improvements at Route 191 and Newburg Road. L. Stauffer stated that according to PADOT's website the project is going out to bid in January 2027.

Adjournment

The meeting adjourned at 7:19pm.

Respectfully submitted by,



Tammi Dravec
Secretary/Treasurer

**Lower Nazareth Township
Bills To Be Approved
April 8, 2026**

GENERAL FUND CHECKING ACCOUNT

Num	Name	Memo	Amount
ACH	Met-Ed	Park Electricity	\$ 318.59
ACH	Met-Ed	Traffic Signal / Street Light Electricity	\$ 146.34
ACH	Selective Insurance Company of America	Township Insurance	\$ 6,771.00
ACH	Highmark Blue Shield	Employee Health Insurance	\$ 1,431.18
ACH	Capital Blue Cross	Employee Health Benefits	\$ 28,701.05
ACH	Flores	Employee Health Benefits	\$ 56.13
ACH	The Hartford	Employee Insurance	\$ 1,060.38
ACH	Foley, Incorporated	Public Works Equipment Parts/Supplies	\$ 180.71
ACH	Suburban Propane	Park Fuel	\$ 332.20
ACH	Flores	Employee Health Benefits	\$ 96.19
ACH	Home Depot	Facilities/Park Maintenance	\$ 19.47
ACH	BMO		\$ 30,783.37
32303	Hecktown Volunteer Fire Company	Fire Company Loan	\$ 2,269.14
32304	Memorial Library of Nazareth & Vicinity	Library Service	\$ 7,886.17
32305	Colonial Regional Police Department	Police Contract Payment	\$ 185,135.33
32306	Volunteer Companies Loan Fund	Fire Company Loan	\$ 1,011.77
32307	Migu	Spring Newsletter	\$ 6,438.00
32308	Keystone Municipal Insurance	Workers Comp Insurance	\$ 5,414.00
32309	Security Service Company, Inc.	Security System Maintenance	\$ 131.00
32310	Easton Area Joint Sewer Authority	Debt Service	\$ 4,118.52
32311	Charleen Eyer	Stenographer	\$ 200.00
32312	American Rock Salt Company LLC	Winter Maintenance	\$ 23,148.23
32313	Barry Issett & Associates, Inc.	Building Inspection Services	\$ 350.00
32314	New Enterprise Stone & Lime Co., Inc.	Road Maintenance	\$ 1,276.57
32315	Suburban Propane	Public Works Fuel	\$ 1,501.67
32316	Maricel Wheatley	Local Services Tax Refund	\$ 34.00
32317	RCN	Internet & Telephone Services	\$ 19.95
32318	J.C. Ehrlich	Ambulance Building Maintenance	\$ 132.50
32319	Asteak Law Offices	Legal Services	\$ 25,038.42
32320	Hecktown Service Center Inc	Equipment Maintenance	\$ 39.00
32321	Horwith Trucks Inc.	Public Works Equipment Repair	\$ 122.00
32322	Staver Hydraulics Co., Inc.	Public Works Parts/Supplies	\$ 115.88

**Lower Nazareth Township
Bills To Be Approved
April 8, 2026**

GENERAL FUND CHECKING ACCOUNT

Num	Name	Memo	Amount
32323	Deer Country Farm & Lawn, Inc.	Public Works Equipment Parts/Supplies	\$ 969.20
32324	Foster & Foster, Inc.	Pension Plan Administration	\$ 4,300.00
32325	Signal Service, Inc.	Traffic Signal Maintenance	\$ 150.00
32326	R.J. Walker Co.	Equipment Parts/Supplies	\$ 18.96
32327	Silt Containment Solutions, Inc.	Public Works Supplies	\$ 420.00
32328	Allstate Septic Systems	Temporary Restrooms	\$ 130.00
32329	Allstate Septic Systems	Temporary Restrooms	\$ 120.00
<i>Total General Fund Checking Account ...</i>			<u><u>\$ 340,386.92</u></u>

PAYROLL ACCOUNT

Num	Name	Memo	Amount
	April 3, 2026		<u><u>\$ 54,599.62</u></u>

MASTER ESCROW ACCOUNT

Num	Name	Memo	Amount
4291	Carroll Engineering Corporation	Engineering Services	\$ 13,158.75
4292	Asteak Law Offices	Legal Services	\$ 6,277.24
4293	Signal Service, Inc	Traffic Signal Maintenance	\$ 668.00
4294	Carroll Engineering Corporation	Engineering Services	\$ 15,107.25
<i>Total Master Escrow Account ...</i>			<u><u>\$ 35,211.24</u></u>

EIT OPEN SPACE ACCOUNT

Num	Name	Memo	Amount
ACH	People's Security Bank	Lease Payment	\$ 26,107.53
2015	Laudone & Associates, Inc.	Property Appraisal	\$ 2,800.00
<i>Total EIT Open Space Account ...</i>			<u><u>\$ 28,907.53</u></u>

REFUSE / RECYCLING ACCOUNT

Num	Name	Memo	Amount
2061	AllState Septic Systems, LLP	Temporary Restrooms	\$ 115.00

**Lower Nazareth Township
Bills To Be Approved
April 8, 2026**

COMMUNITY EVENTS ACCOUNT

Num	Name	Memo	Amount
ACH	Lower Nazareth Township	Egg Hunt	<u>\$ 986.58</u>

TRAFFIC IMPACT ACCOUNT

Num	Name	Memo	Amount
ACH	Lower Nazareth Township	Engineering Services	<u>\$ 1,657.00</u>